



Welcome to the kindergarten!

Starting kindergarten is a transition for both children and parents. Parents will, possibly for the first time, entrust their child to new people. The child will have many new impressions, with new adults and many new children to get to know.

In this period, it is important to be aware that the child should be at the center. The transition period must always be according to the child's reactions and needs. The amount of time the child needs is dependent on their age and their reaction to the kindergarten start.

When you start in the kindergarten, you will meet the pedagogic manager (ped.leder) who is the main contact for your child's department. The ped.leder is responsible for the main contact with the parents and child, and potentially the assignment of a main contact for your child. Essentially your child will get to know 3-4 adults in the department during the first days, but for some children there can be a need for a contact person right away. Parents are encouraged to ask any questions that come to mind.

The following procedure is only a guideline. You and your ped.leder will together find out how the transition process will work best for you and your child.

Day 1: You come to the kindergarten at the agreed time. Parent/guardian stays with the child and you have a somewhat short day. You get to know the kindergarten and get a sense of how daily life in the kindergarten will be. Please stay a little in the background so that the staff can step in.

Day 2: Arrive on time for breakfast. Your child can have a longer day in the kindergarten. Personnel will try to take over some of the responsibility for the child. If everything goes well, the parent/guardian can leave the child for a short period, or have a break at the staff room.

Day 3: Arrive on time for breakfast. Prepare your child for being alone for a short time in the kindergarten, even if the child shows he is not happy with being left. This is normal and as a rule doesn't take long before it passes and the child's attention is drawn to what is going on around him instead.

From here we take each day as it comes in cooperation with the parents/ guardian.

We look forward to getting to know you!

Sincerely,

Everyone at Stavne Tospråklige Barnehage Birthdays

We celebrate birthdays by hanging up the Norwegian flag, making a birthday crown, and having a birthday get-together during fruit time. The birthday kid gets to choose a meal from our healthy birthday menu and choose a song or a book during the get-together.

If there will be a home birthday party, we encourage parents to invite children in the same age group. We also suggest the invitations be through email, text message or through regular mail rather than via invitation cards in the kindergarten.



Arrival/ drop-off

We want to “see”/ welcome your child when he/she arrives to the kindergarten. We will also help him/ her to play with others if necessary. We ask that parents follow the monthly/ yearly plan so that you have the appropriate gear for trips and activities. It is important that you follow your child into the kindergarten and say a proper goodbye to her. This gives a good and clear message that you are leaving and an easier handover of the child to us. Neither too rushed, nor dragged out goodbyes are good for your child. We also expect that you let us know if your child will be, absent from the kindergarten.

The kindergarten’s core period is between 9:00am and 3:00pm, and it is during this time that most of the activities happen.

Pick-up

Unless previously agreed, only the parents are allowed to pick up the child. If there is someone other than the parents picking up the child, this must be arranged with the kindergarten beforehand.

Parents have full responsibility of the child, during drop-off and pick-up. Early bringing, before 7.15, and late pick-ups will be get an overtime charge of NOK 200 per 15 minutes per child.

Sickness/ medicine

All parents fill out a statement of health for their child at startup. When children are sick, they feel better at home. Due to risk of infection and need for a calm and cozy environment, children must be home if they have a fever, diarrhea or vomit. Children must be fever free for at least one full day before they are allowed back in the kindergarten, and they must be diarrhea and vomit free for at least 48 hours before being allowed back in the kindergarten.

We want to avoid giving medicine in the kindergarten as much as possible. In cases where it is absolutely necessary, it is arranged between the parents and the pedagogical leader. Written agreements/forms should be filled out by parents and the child's doctor. We have these forms at the kindergarten.

Parent meetings

Parents/ guardians know their own children best. We therefore aim for a close collaboration with you. Talk with us about what your child is doing during his day in the kindergarten. Ask us if you have any questions or concerns, and tell us if you have complaints or compliments. There are generally two parent conferences per year, but if you desire an extra meeting, just ask. Similarly, if we wish to have an extra meeting, we will tell you.

Ergonomics/ pedagogy

We want children to be able to manage on their own, and we are constantly searching for how to give them good coping experiences. We want self-reliant children with faith in their own abilities. We support and guide, and we do not take over a situation that a child can handle alone. This way of working also has an ergonomic advantage for us adults. With ergonomics as a focus in how we meet the children in play, dressing and other situations during the course of the day, we limit the extent of lifting and carrying.